



ORAL HISTORY ASSOCIATION

Council Meeting
 February 05, 2024
 Zoom Teleconference Call
 2:30 pm – 4:00pm CT

Present: President Kelly Elaine Navies, Vice President Troy Reeves, First Vice President Sarah Milligan, Past President Tomás Summers Sandoval, Alissa Rae Funderburk, Nishani Frazier, Shanna Farrell, Carlos Lopez, Francine Spang-Willis, Executive Director Stephen Sloan, & Program Associate Hailey Vinson

Members Absent: Associate Director Steven Sielaff

Others Present:

Minutes Prepared by: Hailey Vinson

Agenda	Discussion & Decisions	Action Required	Responsible Party
Welcome	2:32PM CT Welcome and Icebreaker		
Standing Business: Minutes Approval	<u>APPROVAL OF JANUARY MINUTES:</u> <i>Moved by Nishani Frazier, seconded by Sarah Milligan, & Approved unanimously at 2:43PM.</i>	Post minutes on website	Hailey
Standing Business: Midwinter Meeting Logistics with Stephen Sloan [2:44pm]	<u>Midwinter Meeting Logistics (February 16-18, 2024)</u> <ul style="list-style-type: none"> Notification of shared contact information for members via text in preparation of Midwinter Meeting. Meals at Midwinter: Council will have dinner together Friday and Saturday night. A beverage package, bakery items, and fruit will be provided Saturday morning. Lunch will be brought in on Saturday. Breakfast on Sunday will be on their own. For council members with later departing flights on Sunday, February 18, can visit the Underground Railroad Museum as there is free admission on that date. Executive office will be going after Sunday’s meeting. This is a possible 	Send out travel information for everyone.	Stephen Sloan

	venue for the presidential reception at the annual meeting. <ul style="list-style-type: none"> Opened the floor for questions, there were none. 		
Old Business: President's Report [2:46]	<u>President's Report with Kelly Elaine:</u> <ul style="list-style-type: none"> Charges went out for the committees. All committees have chairs – publication requests two more members - Vox Populi needs one more member. Meeting with chairs after MWM – will ask committees to address benchmarks for the strategic planning, and any obstacles they may be facing. Working on the newsletter - Offered any potential add ins to presidential letter to newsletter for Mary Kay Had an introductory meeting with Hailey, new program associate. Shoutout on Instagram related to Gaza – communicated with advocacy committee where discussions have been held – will discuss further with council at MWM. Thanked those working through the accessibility guidelines for their thorough feedback. Opened the floor for questions, there were none. 	Any suggestions for presidential piece in the newsletter are welcome	All
Old Business: Accessibility Guidelines with Kelly Elaine [2:49]	<u>Accessibility Guidelines Final Content Review:</u> <ul style="list-style-type: none"> No vote on Accessibility guidelines today due to last minute comments being made - will vote at MWM. Discussed comments made on the guidelines such as: <ul style="list-style-type: none"> Fixing links Adding more examples/clarity with definitions Entire reorganization Opened the floor for discussion on whether council should stick with what we have in terms of organization or completely reorganize/restructure. 	Begin to reorganize the accessibility guidelines by midwinter.	Shanna Alissa Rae Tomas Carlos Troy

	<ul style="list-style-type: none"> ○ Francine has been working on it as co-chair of the diversity committee has been working through it for 2 years and paid someone to organize it. Francine suggested having that same person look through/restructure it again with intentional goals for the restructuring. ○ Tomas suggested having a group to standardize format within the guidelines. <ul style="list-style-type: none"> ▪ Shanna added having clarification of terms, and contacts throughout. Would like a couple of more weeks to tighten it up. ▪ Nishani suggested having a restructure of the material. ○ The goal is to set a standard for the council to abide by the guidelines, but also for the users. 		
<p>Old Business: Strategic Plan [3:02]</p>	<p><u>Strategic Plan FY2024 Planning Tool Revisions:</u></p> <ul style="list-style-type: none"> ● Discussion of removal of certain language, Alissa Rae does not intend to remove language entirely, just where it is organized in the spreadsheet. Language is struck to denote movement in the sheet. ● Troy suggested having the goals track to other parts of the sheet. ● [2:57pm] Nishani motions and Carlos seconds that Alissa Rae continues to work on the draft and the council will continue to review. Will take a second look at MWM. ● Alissa Rae walked through the strategies and language used throughout the tool 	<p>Continue to work on the draft of the strategic planning tool. Adding a benchmark column</p> <p>Review plan in next week</p> <p>House all workings in google drive folder.</p>	<p>Alissa Rae</p> <p>All</p> <p>All</p>

<p>New Business: MWM Agenda [3:15]</p>	<p><u>Creating Midwinter Agenda <i>with</i> Kelly Elaine:</u></p> <ul style="list-style-type: none"> ● Discussion Points for MWM: <ul style="list-style-type: none"> ○ Annual Meeting ○ Accessibility Guidelines ○ Symposium <ul style="list-style-type: none"> ▪ AI Symposium ▪ Future ○ Strategic Plan 2024 ○ Instagram Callout – Gaza Statement ○ Designated Scholarship Discussion <ul style="list-style-type: none"> ▪ Indigenous Initiative ▪ Single Parent ▪ HBCU’s ○ Committee Reports ○ Budget <ul style="list-style-type: none"> ▪ 2023 Expenses Review ▪ Review 2024 Budget ○ Upcoming Conferences (24-26) ○ Oral History and the Law Publication update ○ Routledge contract ○ OHA Ombudsperson ○ Website <ul style="list-style-type: none"> ▪ Find an Oral Historian Tool ○ Slate 		
<p>New Business: From the Executive Office with Stephen Sloan [3:24]</p>	<p><u>Executive Office Report:</u></p> <ul style="list-style-type: none"> ● Onboarding for new program associate ● Will present expenses for 2023 at MWM. ● NPS partnership – vibrant interest here <ul style="list-style-type: none"> ○ Wrote a proposal for a workshop in archiving at the NPS in the fall. ● A new council orientation happened last week. ● Not doing a joint meeting with the American Folklore society until 2027 – looking at Chicago as a possibility for 2027 ● 2026 – met with Helms Briscoe – looking at Pacific NW, Southwest, or Texas. Will present options at MWM. ● Stephen Sloan attended ACLS Development training and ombudsperson training. 		

<p>Looking Ahead [3:31]</p>	<ul style="list-style-type: none"> • Questions from the publication committee: <ul style="list-style-type: none"> ○ The committee was looking for feedback from the plan proposed in the EOY report in October. ○ Suggestion to the publication committee to create a bulletin for new learning opportunities in the field 		
<p>Looking Ahead & Adjourn</p>	<p>Adjourned at 3:48pm</p>		