



# ORAL HISTORY ASSOCIATION

Council Meeting  
April 3, 2023  
Zoom Teleconference Call  
10:30am – 11:48am

**Present:** President Tomás Summers Sandoval, First Vice President Troy Reeves, Past President Amy Starecheski, Alissa Rae Funderburk, Nishani Frazier, Shanna Farrell, Zaheer Ali, Executive Director Stephen Sloan, & Program Associate Bethany Stewart

**Members Absent:** Vice President Kelly Navies, Associate Director Steven Sielaff, Treasurer Mary Larson, & Cynthia Tobar

**Others Present:**

**Minutes Prepared by:** Bethany Stewart

Agenda	Discussion & Decisions	Action Required	Responsible Party
Welcome	10:32am		
Icebreaker	Icebreaker: Members talk about their first paying jobs.		
<b>Standing Business:</b> Minutes Approval	<ul style="list-style-type: none"><li>2 edits sent by Amy.</li></ul> <b>APPROVAL OF MINUTES WITH 2 EDITS: MOVED, SECONDED, &amp; APPROVED, 10:38am</b>	Make edits; repost minutes in drive; post on website	Bethany
<b>Standing Business:</b> Review of Financials  10:38 - 10:46am	STEPHEN GOES OVER BUDGET TO ACTUALS – 2023 TO DATE <ul style="list-style-type: none"><li>NEH funds will go toward reimbursing administrative expenses.</li></ul>		
<b>Standing Business:</b> Update on OHR Search	<ul style="list-style-type: none"><li>Good pool of candidates (6); waiting for update from Debra.</li></ul>		

10:46 - 10:47 am			
<b>Standing Business:</b> Programmin g Calendar	<ul style="list-style-type: none"> <li>• We're giving \$250 of office funds for an OHA meet-up in Kentucky. <ul style="list-style-type: none"> <li>○ We had an open call last year for local meetups; Kentucky requested funds to meet again this year.</li> </ul> </li> <li>• Are there programs we can activate into being? <ul style="list-style-type: none"> <li>○ Should we have another open call this year? Or reach back out to previously funded groups first? <ul style="list-style-type: none"> <li>▪ Have open call with stipulations – meet up with members of OHA.</li> <li>▪ Ask for them to submit short report/photos along with their receipts.</li> <li>▪ Keep this as part of our reporting to show our activities outside of annual meeting.</li> </ul> </li> </ul> </li> </ul>	Bring ideas for public programming to May meeting	<b>All</b>
<b>Standing Business:</b> April Newsletter	<u>NEWSLETTER</u> <ul style="list-style-type: none"> <li>• An annual meeting update? Info on early bird registration? <ul style="list-style-type: none"> <li>○ Advertise upcoming registration opening in paragraph or two.</li> </ul> </li> <li>• Alissa Rae's idea on compensating narrators &amp; grants?</li> <li>• Ideas for president's column? <ul style="list-style-type: none"> <li>○ History task force</li> </ul> </li> <li>• Partner Spotlight</li> <li>• Volunteer Spotlight (Mary Kay spotlighting Linda Shopes)</li> </ul>	Send registration update to Mary Kay  Write & submit (1000 words or less)  ----->	Exec. Office  Alissa Rae  Tomás
<b>New Business:</b> Site Selection for 2026 Annual Meeting  11:01- 11:09am	<u>EL PASO 2026</u> <ul style="list-style-type: none"> <li>• October is a busy season; room amount &amp; FNB is too high.</li> <li>• Will look at other options; approve at Baltimore annual meeting. <ul style="list-style-type: none"> <li>○ Look at SW / Border / Puerto Rico</li> <li>○ PNW – Boise?</li> </ul> </li> </ul>	Continue to consult with HelmsBriscoe on El Paso quote; new options for 2026	Sloan / Exec. Office

<p><b>New Business:</b> Committee Stuff</p> <p>11:20 – 11:30 am</p>	<p><u>COMMITTEE MEMBERS – GOOD STANDING</u></p> <ul style="list-style-type: none"> <li>• Committee members must be members in good standing. <ul style="list-style-type: none"> <li>○ A month into process of reaching out to long-lapsed committee members; liaisons reach out to folks they know?</li> <li>○ Next steps? <ul style="list-style-type: none"> <li>▪ Reach out to any on list you know.</li> <li>▪ Give deadline – April 14<sup>th</sup> deadline.</li> </ul> </li> </ul> </li> <li>• Should clarify in by-laws that partner memberships do not provide individual memberships to constituents.</li> </ul> <p>--10-minute break--</p> <p><u>COMMITTEE HANDBOOK</u></p> <ul style="list-style-type: none"> <li>• <a href="#">Liaison Roles &amp; Responsibilities Draft</a></li> <li>• Discussion: <ul style="list-style-type: none"> <li>○ Amy – liaisons stay with one committee for multiple years? Cycle through committees? Benefits to both.</li> </ul> </li> <li>• Tomás will meet with committees in process of drafting handbook.</li> <li>• Centrality/requirement of annual meeting – is that something we should change?</li> </ul>	<p>Reach out again with deadline</p> <p>Tomás, Troy, Shanna reach out to individuals they indicated; give updated contact info to exec. office where needed</p> <p>Look over draft for May meeting</p>	<p>Sloan / Exec. Office</p> <p>Tomás, Troy, Shanna</p> <p>All</p>
<p><b>New Business:</b> National Park Service MOU</p> <p>11:42am</p>	<p><u>STEPHEN</u></p> <ul style="list-style-type: none"> <li>• Sent draft MOU to Lu Ann; her and her supervisor will look over.</li> <li>• Will present to council when we have more polished draft with NPS input.</li> </ul>		
<p><b>Exec Office Update</b></p>	<p><u>EXEC. OFFICE GIVES WEBSITE AUDIT UPDATE</u></p> <ul style="list-style-type: none"> <li>• Fixed mobile navigation issue.</li> <li>• Rachael evaluating all platforms in addition to website.</li> <li>• Potential to change submission portal.</li> </ul>		
<p><b>Adjourn</b></p>	<p><i>Tomás ends the meeting at 11:48am</i></p>		